




# KAIZEN



2.      KAI      -      Change  
          ZEN      -      Good



# 3. Programming the brain for change.



**4. Problems come to  
invite Kaizen.**

## 5. Approach

- Get the vision
- Little silly steps
- Escape the stress of innovation thinking.

## 6. Why is Kaizen hard?

- Natural impatience
- Optimism
- People dislike written vision

## 7. Kaizen in Business Place

- Creative solution instead of capital investment.
- Asking small questions
- Basis of suggestion scheme
- Relentless pursuit of excellence
- Excellence is a journey not a destination

## 8. Foundation of kaizen

- Team work
- Focus
- Motivation
- Quality circles
- The suggestion scheme



## 9. The suggestion scheme:

- [a] Line of sight
- Savings
- Work environment
- Machines and processes
- Jigs and tools



**The suggestion scheme:**

**[b] Office**

**Product quality**

**New products**

**Customer service**

10.

# Kaizen

- Tireless improvements
- Devils is in the details

## **11. Benefits of suggestion scheme:**

- **Kaizen consciousness**
- **Communication**
- **Training on the job**
- **Harmony**

# Benefits of suggestion scheme:

- Removes Muri and Muda
- Increases in competitive advantage
- Helps increase market shares
- Encourage big picture thinking
- Kaizen, now a global issue!

## 12. 3 stages of Kaizen Teian:

- Encouragement
- Education
- Efficiency


# 13. Making it happen

- Question all assumptions
- Be positive
- No excuse
- Start now
- Ask why, 5 times!

# 14. Eliminating Muda:

- Motion
- Delays
- Transportation
- Lean staff



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- Making defect
  - Over processing
  - Over producing
  - Storing
  - Opportunities

## 15. Eliminating Muri [5s]

- Seiri - sort
- Seitan - set
- Seiso - shine
- Seiketsu - standardize
- Shitsuke - sustain

## 16. 4 basic acronyms:

- 3Ds Dirty, difficulty & dangerous
- 3Fs Floor, fact, find
- 3Ps Pre production planning

# 5W+2H

- What: Who: Why
- Where: When
- How: How much

# Conclusion:

1. Kaizen: A new concept
2. Peter Drucker:  
(Continuous Improvement)
3. Zig Ziglar